

19 March 2020

Dear Parent/Guardian,

We realise this is a worrying time for you and your family and that you will be worried about the impact of interrupted education for your child. I am writing to assure you that the college has put in place several measures to ensure your child achieves their educational goals.

Following the Prime Minister's announcement on 18 March, our college campuses will remain open to the following students:

- All Nido Volans students studying at Bromley, Bexley and Greenwich campuses
- All students on mainstream courses with an EHCP and or a social care assessment

Please note that students who have been receiving free school meals will be given £10 per week in online vouchers for the next two weeks.

In addition, the college will continue to support:

- All work-based assessment and delivery, including apprenticeships and traineeships where possible
- All work experience placements that the college has previously arranged, where it is safe to continue.

However, we have had to make the decision that **from 12 noon on Thursday 19 March, we will transfer the delivery of the courses listed below to online/remote learning until further notice.**

These courses are:

- All full and part time study programmes
- All full and part time adult programmes and courses – including Greenwich Adult and Community Learning
- All Higher Education courses
- All traineeships and apprenticeships with classroom delivery.
- All commercial courses (such as AAT)

From Monday 23rd March, online learning programmes will be put in place for students who are not required to attend a college campus. This includes full and part time study programmes, full and part time adult programmes, Adult and Community Learning courses, all higher education programmes, all classroom parts of traineeships and apprenticeships.

At this point in time, we do not expect the college campuses to re-open to before the start of the Summer Term, Monday 20th April. In the case that the college remains closed to most students, online materials will continue to be provided. Please keep a close eye on our website (www.lsec.ac.uk) for any further updates.

If you are unsure whether your child is still expected to attend the College, please get in touch with their tutor or the Student Hub who will be able to let you know. You can communicate with your tutor directly using their college email (tutor firstname.tutor last name followed by @lsec.ac.uk).

Exam guidance

It is our current understanding that all exams, tests and assessment will not be going ahead. However, Government guidance is still being developed at this point and we will continue to closely monitor the situation. We are prepared to respond quickly and notify you of any changes that may arise.

We fully appreciate your support in ensuring your child/children continues to apply themselves to their studies during this time of uncertainty. Keeping focused and maintaining their long-term education is going to be incredibly important over the next few weeks, so please ensure they use their time well. By doing so, they can continue their journey at London South East Colleges and can be prepared for any announcements regarding exams.

Latest Government guidance on preventing the spread of the Coronavirus

Please remember that government has introduced new guidance on self-isolation in response to the Coronavirus (Covid-19) outbreak.

- If you live alone and you have symptoms of Coronavirus (Covid-19), however mild, stay at home for 7 days from when your symptoms started.
- If you live with others and you or another member of the household have symptoms of Coronavirus, then all household members must stay at home and not leave the house for 14 days. The 14-day period starts from the day when the first person in the house became ill. It is likely that people living within a household will infect each other or be infected already. Staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community.
- For anyone in the household who starts displaying symptoms, they need to stay at home for 7 days from when the symptoms appeared, regardless of what day they are on in the original 14-day isolation period.

The symptoms are:

- A high temperature – 37.8°C or above
- A **new**, continuous cough

The Department for Education **Coronavirus Helpline** is available to answer questions about Covid-19, relating to education and children's social care. Staff, parents and young people can contact this helpline through:

Phone: 0800 046 8687

Opening hours: 8am to 6pm (Monday to Friday) 10am to 4pm (Saturday and Sunday)

The full stay at home guidance for households with Covid-19 symptoms can be found here:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

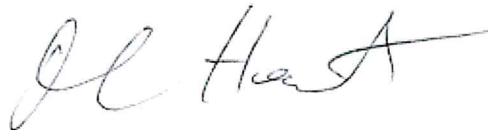
We wish you and your families the very best in these difficult times. If you have any questions about your child/children's remote learning, we ask that you direct them to their tutor. If their tutor is unable to answer your query, they will direct you to the Vice Principal of the appropriate curriculum area.

Thank you for your understanding and we wish you and your family good health in the weeks to come.

Yours sincerely,



Dr Sam Parrett OBE
Group Principal and CEO



Mary Herbert
College Principal